

Date: 12th September 2016

The Arc
High Street
Clowne
Derbyshire
S43 4JY

Dear Sir or Madam

You are hereby summoned to attend a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on **Tuesday 20th September 2016** at **1000** hours.

Register of Members' Interest - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 2.

Yours faithfully




Assistant Director – Governance, Solicitor to the Council and Monitoring Officer

To: Chairman and Members of the Healthy, Safe, Clean and Green Communities Scrutiny Committee

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**HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY
COMMITTEE AGENDA**

**Tuesday 20th September 2016 at 1000 hours in the Council Chamber,
The Arc, Clowne**

Item No.		Page No.(s)
	<u>PART A – FORMAL</u> <u>PART 1 OPEN ITEMS</u>	
1.	<u>Apologies for Absence</u>	
2.	<u>Urgent Items of Business</u> To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972	
3.	<u>Declarations of Interest</u> Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes of a meeting held on 26 th July 2016.	3 to 7
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	8 to 14
6.	Update on Corporate Plan Target: H 10 – Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS)	Presentation
7.	Work Plan	15 to 17
	<u>PART B – INFORMAL</u> The formal meeting of the Improvement Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.	
8.	Scrutiny Review Work – Where does Public Health fit within Planning Policy	

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on 26th July 2016 at 1100 hours.

PRESENT:-

Members:-

Councillor S. Peake in the Chair

Councillors J.E. Bennett, T. Cannon, P.A. Cooper, H.J. Gilmour, C.R. Moesby, T. Munro and K.F. Walker

Officers:-

K. Drury (Information Engagement & Performance Manager) (until Minute No. 00205), S. Bingham (Senior Sport Development Officer) (until Minute No. 00206), C. Millington (Scrutiny Officer) and A. Brownsword (Senior Governance Officer)

00201. APOLOGIES

An apology for absence was received from Councillor P. Smith.

00202. URGENT ITEMS OF BUSINESS

There were no urgent items of business.

00203. DECLARATIONS OF INTEREST

There were no declarations of interest.

00204. MINUTES – 28TH JUNE 2016

Moved by Councillor H.J. Gilmour and seconded by Councillor T. Cannon

RESOLVED that the minutes of a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee held on 28th June 2016 be approved as a true and correct record.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

00205. CORPORATE PLAN TARGETS PERFORMANCE UPDATE – APRIL TO JUNE 2016 (Q1 – 2016/17)

The Information Engagement & Performance Manager presented the report which gave details of the performance outturn for those targets which sit under 'Supporting our Communities to be Healthier, Safer, Cleaner, Greener' aim as of 30th June 2016. The information was correct as of 14th July 2016. Most of the targets were on track.

H 05 – Support 417 inactive 16+ individuals per year and increase their activity levels to more than 30 minutes of moderate intensity physical activity per week

The Information Engagement & Performance Manager noted that this was a target that was set by Derbyshire County Council and it had now been amended to 340 for year 2 of the programme. The lead officer would give some thought to the target description to reflect this change.

H 06 – Provide signposting and support for people who want to volunteer and recruit 60 new volunteers by February 2016

The Information Engagement & Performance Manager informed Members that this target had been achieved and would be reviewed in August.

H 09 - Achieve a combined recycling and composting rate of 49% by March 2019

It was noted that actual tonnage figures would be available in Quarter 2.

H 10 - Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS)

H 11 – Sustain standards of dog fouling cleanliness to ensure 98% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS)

Members noted that although the targets had been achieved and commended the work of officers who quickly resolved any problems raised, there were still issues with the standards of cleanliness and dog fouling. It was felt that the targets should be tougher.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

H 12 – Annually undertake 10 local environmental enforcement and educational initiatives in targeted areas to deal with dog fouling, littering or fly tipping

A question was asked regarding initiatives carried out and the Scrutiny Officer suggested that the Environmental Health Manager be invited to give information to the Committee at a future meeting.

H 13 – Develop an action plan for the improvement of each of the four town centres by March 2017

An initial draft had been formulated and would be presented to a future meeting of the Council.

H 15 - Reduce energy use in sheltered housing schemes by 10% by March 2019

It was noted that a project was underway to replace the old boilers with new energy efficient heating systems that could be controlled by the residents.

H 16 - Replace each year 200 gas fired back boilers in our Council houses with more efficient 'A' rated combi boilers

A question was asked whether a local labour clause was included in the contract and the Information Engagement & Performance Manager noted that a new Procurement Strategy was being formulated.

Moved by Councillor T. Munro and seconded by Councillor C.R. Moesby

RESOLVED that (1) progress against the Corporate Plan 2015-2019 targets be noted,

(2) the Environmental Health Manager be invited to a future meeting of the Healthy, Safe, Clean and Green Scrutiny Committee to give an update on Corporate Plan Target H 12 – Annually undertake 10 local environmental enforcement and educational initiatives in targeted areas to deal with dog fouling, littering or fly tipping.

(Scrutiny Officer/Senior Governance Officer)

The Information Engagement & Performance Manager left the meeting.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

00206. LEISURE SURVEY RESULTS – THINGS TO DO, PLACES TO HANG OUT

The Senior Sport Development Officer presented the results of the 'Things to do, Places to Hang Out' The survey had been sent to all secondary schools within the District to ascertain whether young people knew what activities there were available and what other activities they would like to be offered.

The survey had shown that everyone wanted different activities and there was no clear steer. The main thing that young people wanted was a base to hang out or a youth club.

Members felt that more activities were needed in rural locations and there was a need to work with Parish Council's and community groups. The Senior Sport Development Officer noted that some projects were already in place e.g. the Activity Hub in the Village Hall in Hillstown which provided both activities and a room to hang out in.

Moved by Councillor S. Peake and seconded by Councillor H.J. Gilmour
RESOLVED that the report be noted.

The Senior Sport Development Officer left the meeting.

00207. CLOSURE OF BOLSOVER HOSPITAL CONSULTATION DOCUMENT

Concerns were expressed by Members that the consultation document did not give any detail on how the concept of the hubs covering considerably larger areas than at present would work. There were also no details on how the dementia response team would work and what would happen in the evening or weekends. Further concerns were expressed regarding the lack of beds with care and the loss of the specialist stroke rehabilitation unit at Bolsover. It was noted that private care companies cherry picked the easiest jobs and left the more challenging care to the County Council.

The Scrutiny Officer suggested that a response letter be sent from the Committee including the concerns raised.

Moved by Councillor S. Peake and seconded by Councillor H.J. Gilmour
RESOLVED that a response letter to the Closure of Bolsover Hospital Consultation Document be sent from the Healthy, Safe Clean and Green Communities Scrutiny Committee outlining the concerns above.

(Scrutiny Officer/Senior Governance Officer)

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

00208. GP SERVICES IN CRESWELL AND LANGWITH

The Chair noted that Langwith Parish Council had written to Hardwick Clinical Commissioning Group requesting an update on the progress of the creation of GP Services and had received no response, similarly no response had been received from a letter sent to the Secretary of State.

The Scrutiny Officer reminded Committee that the Executive had been recommended to support the work of the Health Scrutiny Committee at Derbyshire County Council who were trying to progress the issue. The Chief Executive Officer had written a letter to the Clinical Commissioning Group following the recommendation to Executive made by the Scrutiny Committee. Councillor Moesby also advised that he would speak to the Chair of the Health Scrutiny Committee at Derbyshire County Council to express concerns regarding the lack of progress.

Moved by Councillor S. Peake and seconded by Councillor H.J. Gilmour
RESOLVED that the report be noted.

00209. WORK PLAN

The Healthy, Safe, Clean and Green Communities Scrutiny Committee Work Plan was circulated for Members' information. The Scrutiny Officer noted that the Environmental Health Manager would be invited to the September meeting to give an update on Corporate Plan Target H 12 – Annually undertake 10 local environmental enforcement and educational initiatives in targeted areas to deal with dog fouling, littering or fly tipping as previously agreed.

Concerns were raised regarding the size of refuse vehicles struggling to access rural locations and it was suggested that the Assistant Director – Streetscene be asked to provide an update to a future meeting.

Moved by Councillor S. Peake and seconded by Councillor H.J. Gilmour
RESOLVED that the work plan be noted.

The meeting concluded at 1209 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 2nd September 2016

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.bolsover.gov.uk. The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A M Syrett - Leader
Councillor M Dooley – Deputy Leader
Councillor T Connerton
Councillor B R Murray-Carr
Councillor K Reid
Councillor J Ritchie

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Chamber Suites at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

The dates for meetings of Executive in 2016/17 are as follows:

2016		2017	3 January
	5 September		30 January
	3 October		27 February
	31 October		27 March
	28 November		24 April
			22 May

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
CCTV To consider future options for CCTV in the District	Executive	July - October 2016	Report of Councillor K Reid, Portfolio Holder for Community Cohesion, Audit, Legal and Governance	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Vehicle Replacements To approve the purchase of vehicle replacements utilised within Streetscene Services	Executive	July - October 2016	Report of Councillor B Murray-Carr, Portfolio Holder for Environment	Assistant Director – Streetscene	Yes – involves savings or expenditure of £50,000 or more.	Public
Security Contract To approve the contract for building security at the Council's commercial properties	Executive	September – October 2016	Report of Councillor A Syrett, Leader of the Council	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Public
Chesterfield and District Crematorium Delivery Options	Executive	September 2016	Report of Councillor B Murray-Carr, Portfolio Holder for Environment	Report of Joint Crematorium Committee	Yes – involves savings or expenditure of £50,000 or	Private – relates to the Council's financial or business affairs

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
To look at delivery options					more.	
Approval of Contractor to carry out Soffit and Fascia Renewals To appoint contractors	Executive	September 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Outline of Proposed Response in respect of the Governments proposals on Business Rate Retention	Executive	September 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Public
Medium Term Financial Plan	Executive	October 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Public
Fixed Lines and Calls Contract	Executive	November 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	ICT Manager	Yes – involves savings or expenditure of	Public

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
To accept a tender for provision of fixed telephony, broadband and call costs following completion of a procurement exercise					£50,000 or more.	
Mobile Telephony Contract To accept a tender for the provision of mobile telephony and call costs following completion of a procurement exercise	Executive	November 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	ICT Manager	Yes – involves savings or expenditure of £50,000 or more.	Public
Bolsover Safe and Warm Scheme To approve contractors to upgrade district Heating Systems.	Executive	September / November 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
Land Sales	Executive	October 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or	Public

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
					more.	
The Provision of Asbestos Surveying and Sampling Services utilising the EEM framework for Bolsover District Council	Executive	October 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Development of a mountain bike trail and length of surfaced greenway within a number of woodland plantations to the north of the A617 at Bramley Vale known as Stockley Ponds / Glapwell Countryside Site. Both accessed from the Stockley Trail	Executive	October 2016	Report of Councillor M. Dooley, Portfolio Holder for Corporate Plan, HR and Leisure	Assistant Director - Leisure	Yes – involves savings or expenditure of £50,000 or more.	Public
Adoption of Efficiency Plan	Executive	October 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Public

Healthy, Safe, Clean and Green Communities Scrutiny Committee

Work Plan – 2016 - 2017

Date of Meeting	Items	Lead Officer	Notes
<p>24th May 2016 11.00 am</p>	<ul style="list-style-type: none"> • Quarter 4 Performance Monitoring • Health Update – Focusing on the Director for Public Health Annual Report • Scrutiny reviews 2016/17 – selection and scoping exercise 	<p>Kath Drury, Information, Engagement and Performance Manager/Jane Foley – JAD, Customer Service & Improvement</p> <p>Mandy Chambers, Public Health, DCC</p> <p>Claire Millington, Scrutiny Officer.</p>	
<p>28th June 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Update on the Community Cohesion project • Enforcement Policy (Joint Environmental Health Service) • Approve Scoping Document for Scrutiny Review. 	<p>Deborah Whallett – Housing Needs Manager & Mariola Babinska – Community Cohesion Officer</p> <p>Sharon Gillott – Environmental Health Manager.</p> <p>Claire Millington, Scrutiny Officer.</p>	

26th July 2016, 11.00 am	<ul style="list-style-type: none"> • Quarter 1 Performance Monitoring • Leisure Survey Results 	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Sarah Bingham – Senior Sports Development Officer.</p>	
20th September 2016, 10.00 am	<ul style="list-style-type: none"> • Update on Corporate Plan Target - H10 Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS). 	<p>Steve Brunt – Joint Assistant Director Streetscene</p> <p>Steve Jowett – Joint Streetscene and Waste Services Manager</p>	
18th October 2016, 10.00 am	<ul style="list-style-type: none"> • Update on Environmental Enforcement Initiatives 	<p>Sharon Gillott – Environmental Health Manager</p>	
15th November 2016, 11.00 am	<ul style="list-style-type: none"> • Quarter 2 Performance Monitoring 	<p>Kath Drury, Information, Engagement and Performance Manager</p>	
13th December 2016, 10.00 am			
17th January 2017, 10.00 am	<ul style="list-style-type: none"> • Sustainable Communities Strategy Update. • A Healthy Bolsover – Update on the Action Plan 	<p>Pam Brown, Chief Executives and Partnerships Manager</p> <p>Pam Brown, Chief Executives and Partnerships Manager</p>	
14th February 2017, 11.00 am	<ul style="list-style-type: none"> • Quarter 3 Performance Monitoring 	<p>Kath Drury, Information, Engagement and Performance Manager</p>	

14th March 2017, 10.00 am			
19th April 2017, 10.00 am	<ul style="list-style-type: none"> Annual Review of the Community Safety Partnership 	Deborah Whallett – Housing Needs Manager & Jo Selby – Community Safety Officer.	MEMBERS HAVE REQUESTED THAT NO OTHER ITEMS ARE TO BE ADDED TO THIS AGENDA
16th May 2017, 11.00 am	<ul style="list-style-type: none"> Quarter 4 Performance Monitoring 	Kath Drury, Information, Engagement and Performance Manager	

Healthy, Safe, Clean and Green Communities Scrutiny Committee Membership (11 Members)

Councillors; - Sandra Peake (Chair), Hilary Gilmour (Vice-Chair), Toni Bennett, Dexter Bullock, Tracey Cannon, Pat Cooper, Clive Moesby, Tom Munro, Phil Smith, Ken Walker, Deborah Watson.